

WORKFORCE RE-ENTRY PLAN



EMI will prepare your building for your returning workforce.

Our task force focuses on planning and execution in preparation for our customers' safe re-entry to the workplace. Our highest priority is the health and safety of building personnel, tenants, visitors, and EMI staff. Our Cleaning and Disinfection Best Practices reduce the risk of exposure to COVID-19 and ensure the properties we serve are ready to reopen and remain open. Chemical proportioning systems are installed in all the properties we serve, using FDA, EPA, and CDC approved high-concentrate one-step disinfectants.



Common Areas

Surfaces will be disinfected using color a coded micro-fiber cloth system to prevent cross contamination. EMI will increase the frequency of cleaning and sanitation services on high-density and high-touch areas such as:

- Building entrances
- Turnstiles
- Hand rails
- Door knobs and handles
- Lobbies
- Elevator cabs and call buttons
- Card readers
- Switch plates
- Horizontal surfaces
- Stairwells
- Furniture
- Community conference rooms
- Coffee stations and fitness centers



Restrooms

EMI will increase the frequency of cleaning and sanitation services on restroom surfaces:

- Countertops
- Sinks and faucet handles
- Paper and hand soap dispensers
- Commodes and partitions



Office Areas

According to the CDC, surfaces and objects that are not frequently touched should be cleaned as usual and do not require additional disinfection. EMI will continue to provide standard office cleaning. For an additional fee EMI will assist tenants in creating a disinfecting program, outside the scope of daily office cleaning, that best suits the needs of their space, scheduling, scope of work, and frequency requirements.

Our team is dedicated to your space. We will continue to update our cleaning and disinfecting practices in compliance with CDC guidelines and the constantly evolving best practices. As such, there may be additional fees due to increases in staffing and supplies as buildings become more populated.

EMI will assist with additional response measures in the event of an outbreak or positive test for COVID-19.

OPERATIONAL AND SAFETY PROCEDURES

Our Goals

- ✓ To ensure the health & safety of all building personnel, tenants, visitors, and EMI Staff
- ✓ Disinfect high touchpoint surfaces
- ✓ Practice safe social distancing
- ✓ Detailed disinfecting of common areas, and office spaces upon request

Our Policies

- ✓ EMI staff temperature check before arriving to work
- ✓ Proper PPE, including face masks and gloves, to be worn at all times
- ✓ Equipment will not be shared unless it has been disinfected between uses
- ✓ Proper hand washing and social distancing practices

Training

- ✓ Real-Time Personal and virtual training for disinfectants, PPE, and equipment best practices for all staff
- ✓ Constantly adapting training programs to fit the CDC's changing guidelines
- ✓ Virtual training for day porters and night staff
- ✓ Onsite day porter training by roving EMI Area Managers

Re-Entry Options

- ✓ Arrange with property management for disinfecting common areas
- ✓ Develop a program, upon request, for individual tenants
- ✓ Use state-of-the-art equipment such as
 - Electrostatic disinfectant sprayers
 - Fogging disinfectant sprayers

Electrostatic Disinfecting Benefits:

- Provides 360° coverage with less waste
- Places a powerfully positive charge on disinfectant as it leaves the spray nozzle
- Greater adhesion and attraction (electromagnetic theory)
- Disinfectant is more targeted



For more information,
contact Will Conley

info@executivemaintenance.net | 1.877.85.CLEAN
executivemaintenance.net

